



City of Burbank
 PUBLIC WORKS DEPARTMENT
 150 North Third Street, Burbank, CA 91510-6459
 Tel: (818) 238-3950 Fax: 818-238-3999
 www.ci.burbank.ca.us

REQUEST FOR ADDRESS ASSIGNMENT/DELETION # _____

Assessor's Parcel No. _____ - _____ - _____ Lot _____ Block _____ Tract No. _____

Planning Project Review No. _____ Commercial Industrial Residential

: Show proposed addresses and adjacent addresses on building plan.

Please indicate:

A. EXISTING ADDRESS/ES: _____

B. REQUESTED NEW ADDRESS/ES: _____

C. ADDRESS/ES TO DELETE: _____

D. REASON/S FOR REQUEST: _____

Requested by Owner Developer Other (explain) _____

Name: _____ Tel: _____ Fax: _____

Address: _____ City _____ State _____ Zip _____

Signature: _____ Date of Request: _____

Departmental/Divisional Signatures	Comments / Requirements
Planning _____ Date _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied	_____
Building _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied	_____
Fire _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied	_____
Police _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied	_____
Address Fee Paid (001-PW000-51050-1005): \$85 + \$28.50 x (New Addresses: _____) =	<input type="checkbox"/> Approved _____ Date _____ <input type="checkbox"/> Denied _____
\$ _____ Misc. C. # _____	_____
<input type="checkbox"/> ePals by: _____ Date: _____	<input type="checkbox"/> Post Office Notified by: _____ Date: _____
<input type="checkbox"/> Master Map Update by: _____ Date: _____	<input type="checkbox"/> BWP Billing Notified by: _____ Date: _____
<input type="checkbox"/> CAD DWG Update by: _____ Date: _____	<input type="checkbox"/> Other Utilities Notified by: _____ Date: _____